AGENT OFFER INSTRUCTIONS

Listing Agent: RJ Reyes

SUBMITTING OFFER:

Email all offers to **RJ@KWTheSignatureGroup.com** Please text **210.842.5458** after sending an offer.

1. You can find the Seller's Disclosure, survey, lead base paint addendum, or any other previous inspections if applicable, floor plan, and all related addenda in Associated Docs when available.
2. Suggested earnest money is 1% of sales price.
3. Suggested option period money min $250. The least amount of days for the option period will be looked at more favorably by the sellers.
4. Please send the buyer's mortgage pre-qualification letter along with the offer. If Cash please attach proof of funds with the offer.
5. Exclusions and included Non-Realty items will be listed in Agent Remarks.
6. Please be sure to include the phone number of the HOA on the addendum.
7. Please use **Lexy Lambert w/ Smaistrla Title & Law** unless you are wanting to use a different Title company then the expectation is that the Title Policy will be at the **buyer's expense**.

AGENT INFORMATION FOR PAGE 10:

- **Listing Broker:**
  - Keller Williams Heritage LIC# 434367
- **Listing Associate:**
  - RJ Reyes LIC# 550413
  - The Signature Group
  - RJ@KWTheSignatureGroup.com
  - 210.842.5458
- **Licensed Supervisor:**
  - Garret Brandt LIC# 742614
- **Broker's Office:**
  - 1717 N Loop 1604 E, San Antonio, TX 78232
  - 210.493.3030
- **Title Company:**
  - Smaistrla Title & Law
  - Lexy Lambert
  - 200 Concord Plaza Dr Suite #750, San Antonio, TX 78216