PHYLLIS BROWNING CO.
REAL ESTATE

OFFER INTRUCTIONS

OFFERS:

1. Please contact Travis at treed@phyllisbrowning.com, call or text 210-378-7252 to let him know the offer is on its way and how it will be sent. **NOTE: This is a relocation deal. Please call if have questions**

2. **See associated docs for relocation buyer's packet to include addenda and disclosures, Must be signed and sent with offer.**

3. Please allow 2 Business days on response to offer.

4. On the Offer Please have:

   - Seller name: "Weichert Workforce Mobility Inc"
   - Title: to be Chicago Title, Earnest money of 1%
     - Mary Furgason
     - 15727 Anthem Parkway, Suite 210 San Antonio, TX 78249
     - 210-482-3521, mary.furgason@ctt.com
   - Option Period: No option period on contact and must be left blank, see addendum for buyer inspection period policy in packet
   - Closing Date: Must be less than 60 Day close
   - Survey: Buyer to purchase new survey, Relocation company does not sign t-47 documents
   - Special Provisions Paragraph: Include the following statement - See the attached Weichert Addendum, Weichert and Seller Disclosure Statements, and SRED which hereby become part of this contract
   - Paragraph 21 to be filled out

5. Broker info to be filled out as follows:
   - Listing Broker Firm: Phyllis Browning Company #400203
   - Listing Agent Manager: Michelle Ellis #612745
   - Listing Agent: Travis Reed #582264
   - Office Contact: 210-378-7252cell 210-824-7878office
   - E-mail : treed@phyllisbrowning.com
   - Address: 6061 Broadway St
     San Antonio, TX 78209

6. **Please send buyer's mortgage pre-approval letter or proof of funds along with offer as well as copy of earnest money check.**