# OFFER INSTRUCTIONS

Thank you for writing an offer on our listing. Below you will find helpful information to ensure complete information and a smooth transaction.

**Send all Offers to: rlashley@exquisitesa.com**

- **Include all Signed Disclosures from MLS Associated Docs.**
- **Include pre-approval or Proof of Funds.**
- **Preferred Earnest Money is at least 1% of Sales Price.**
- **Allow at least 15 days for HOA Docs, as they will be ordered after Option Period.**
- **Any Existing Survey will be in MLS Associated Docs.**
    - **Do not check Paragraph 6C(1) if it is not provided.**

**Listing Agent:** Robert Lashley
**Listing Agent License:** 819515
**Email:** rlashley@exquisitesa.com
**Phone:** (210) 880-2232

---

**Licensed Supervisor:** Micah Harper
**Licensed Supervisor License:** 597438

---

**Listing Broker Firm:** Exquisite Properties, LLC
**Listing Broker License:** 597870
**Office Address:** 1354 N Loop 1604 E, Ste 110, San Antonio, TX 78232
**Phone:** (210) 494-1695

---

**Preferred Title Company:** Stewart Title Company
**Address:** 2338 N Loop 1604 W, Suite 110, San Antonio TX 78248
**Escrow Officer:** Lyndsey Cleek
**Email:**
**Phone:** (210) 764-0800

*We look forward to working with you!*