

JOEL LEOS

ASSOCIATE BROKER · CLHMS-GUILD

KELLER WILLIAMS HERITAGE

Your Equity. Fully Realized.

OFFER INSTRUCTIONS

Submitting an offer on my listing

Send all offers to **joelleos@kw.com** · Questions: call or text **(224) 634-8877**

EVERY OFFER MUST INCLUDE

- The current TREC One to Four Family Residential Contract (Resale), **TREC No. 20-19**.
- A pre-qualification letter for financed offers, or proof of funds for cash. I verify every lender by phone, so please make sure the lender's contact information is on the letter.

PROPERTY DOCUMENTS

Seller's Disclosure, Seller's Water Disclosure, inspection report, property features and survey are in the Additional Docs tab in MLS (if available).

RECOMMENDED TERMS

- Earnest money: **1%** of the sales price.
- Title company and escrow agent (¶5A and ¶6A): **Chicago Title, Alyssa Castillo**, 15727 Anthem Parkway, Suite 210, San Antonio, TX 78249 · 210.482.3600 · ct-sat-castillo@ctt.com
- Mandatory HOA: attach the HOA addendum and allow at least 21 days for HOA documents to be delivered.

BROKER CONTACT INFORMATION · PAGE 11 OF THE 20-19

Broker Firm	**Keller Williams Heritage, represents Seller only as Seller's agent**
Address	**1717 N Loop 1604 E, San Antonio, TX 78232**
Broker Firm License No.	**434367**
Associate's Name / License No.	**Joel Leos / 570952**
Associate's Email	**joelleos@kw.com**
Associate's Phone No.	**(224) 634-8877**
Licensed Supervisor of Associate / License No.	**Garret S. Brandt / 742614**
Phone No. of Licensed Supervisor	**(210) 493-3030**

¶21 Notices (To Seller's agent): use the same address, phone and email shown above.