



OFFER SUBMISSION INSTRUCTIONS

Thank you for your interest in our listing! To ensure a smooth and timely review of your offer, please submit the complete offer package and supporting documents as outlined below.



OFFER SUBMISSION

Listing Agent: Miguel Herrera

TREC License #: 585892

Phone: (210) 563-3660

Email: miguel.herrera@theagencyre.com

Executive Assistant: Patricia Ramos

Phone: 512-379-1762

Email: patricia.ramos@theagencyre.com

Please include Patricia Ramos on all offer-related correspondence.



BROKERAGE INFORMATION

Broker: Gary Peterson

Brokerage: The Agency San Antonio

TREC License #: 466406

Address:

22211 IH 10, Suite 1206

San Antonio, TX 78257

Email: sanantonio@theagencyre.com

Phone: (210) 963-9993



PREFERRED TITLE COMPANY

Chicago Title – Smaistrle Title & Law Branch

Escrow Officer: Lexy Lambert

Address:

200 Concord Plaza, Suite 750
San Antonio, TX 78216

Email:

lexy@titleandlaw.com
teamlexy@titleandlaw.com



OFFER PACKAGE REQUIREMENTS

Please submit a complete offer package including the following:

- **Pre-Approval Letter** or **Proof of Funds** for cash purchases
 - **Earnest Money:** 1% of Purchase Price
 - **Completed and Signed TREC Residential Contract**
 - **Signed Broker Compensation Agreement**, if applicable
 - **Signed Seller's Disclosure Notice**
 - **All Applicable and Required Addenda**, including HOA, Lead-Based Paint, or other applicable addenda
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IMPORTANT SUBMISSION NOTE

Please text the Listing Agent, Miguel Herrera, at (210) 563-3660 after submitting your offer to confirm receipt.

Incomplete offer packages may result in delays in the review process.

Thank you for your interest in our listing. We look forward to working with you!