



Offer Instructions

Please review the following instructions to assist in sending a complete offer.

1. Please email all offers to Mark@MarkFeeTeam.com and cc TCH HeatherEdwards@gmail.com
2. Please ensure a pre-qualification or current proof of funds letter is submitted with your offer
3. Suggested Earnest Money is 1% of sales price
4. Please make Subdivision Information 21 days in Addendum for Property Subject to Mandatory Membership in a Property Owners Association
5. Please have your client initial and sign all associated docs in MLS

Please use the following Title Company

Company: Upward Title and Closing

Escrow Officer: Lauren Lugo

Address: 17721 Rogers Ranch Pkwy, Suite 200, San Antonio, TX 78258

Phone: (210) 737-0275

Email: Lauren.Lugo@UpwardTitle.com

Please Fill in Office Information on page 10 of the 1-4 Family Residential Contract

Listing Broker Firm: Liberty Management, Inc (License #: 9002039)

Listing Agent: Mark Fee (License #: 537267)

Team Name: N/A

Email: Mark@MarkFeeTeam.com

Phone: (210) 618-9161

Licensed Supervisor: N/A

Broker Address: 4801 NW Loop 410 Ste #111, San Antonio, TX 78229

Broker Phone: (210) 681-8080

Mark's Cell: (210) 618-9161*

*Please call or text Mark to let him know that the offer is on its way

Thank you for your offer! We look forward to working with you!