MATTHEW RESNICK
LUXURY REALTOR® | *Exceptional Results*

Kuper | Sotheby's INTERNATIONAL REALTY

OFFER INSTRUCTIONS

AGENT INFORMATION:

Matthew Resnick
License Number: 561533
Phone: (210) 849-8837
Email: 257matthew@gmail.com

OFFICE INFORMATION:

Kuper Sotheby's International Realty
License Number 579589
4 Dominion Drive, Bldg 2, San Antonio TX 78257
Supervisor: Harry J Kuper, 579589
Phone: (210) 698-3100

PREFERRED TITLE COMPANY:

Chicago Title Company
Escrow Officer: Lexy Lambert
200 Concord Plaza, Suite 750
San Antonio, TX 78216
Phone: 210-901-8112
teamlexy@titleandlaw.com

HOW TO SUBMIT AN OFFER:

1. Call or Text Matthew Resnick at (210) 849-8837 to let us know you will be submitting an offer.
2. Please find Disclosures, Survey, and Addenda under Additional Documents in MLS.
3. Earnest Money to be a minimum of 1% of sales price.
4. Please use preferred title company—contact information above.
5. Please have buyers review, sign, and initial the contract, addenda, seller's disclosure and Broker disclosures.
6. Please attach Pre-Qualification letter or proof of funds letter with offer.
7. Email offer to Matthew Resnick at 257matthew@gmail.com.
8. Throughout Transaction please CC Sarah Beltrame-Teague at sarahpbeltrame@gmail.com.

Assistant/Transaction Coordinator Contact Information:
Sarah Beltrame-Teague
Email: sarahpbeltrame@gmail.com, Direct Line: (210) 552-1699